



# Professional-Development Programs for K–12 Educators and Administrators

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Professional-development workshops are designed for K–12 educators, administrators, librarians, curriculum coordinators, and principals. Workshops prepare educators to integrate art in their teaching by exploring the content and context of works of art, demonstrating methods for teaching with objects and modeling ways experiences with the collection support learning standards in a range of disciplines.

Teachers who participate in a professional development workshop receive priority registration for self-guided class visits to the Museum.

The Museum offers a limited number of spaces for groups on designated professional-development days, such as Election Day in November and Anniversary Day in June. Applications are considered on a first-come, first-served basis. If spaces on these dates are booked, you may come into the Museum as a self-guided group, but you must make a reservation through Visitor Services at (212) 570-3711. You will be charged a fee to visit the Museum as a group.

## Procedures

- Complete the application on the last page of this form and return by mail, fax, or email. Be sure to include your contact information and let us know the number of teachers you expect to participate.
- Please allow 10 business days for the Museum to confirm the availability of your program.
- When the program is confirmed, we will send you a contract and invoice.



# Application Form

## Professional-Development Programs for K–12 Educators and Administrators at the Metropolitan Museum

School District or Organization \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Contact person \_\_\_\_\_ Contact's email address \_\_\_\_\_

Number of participants \_\_\_\_\_ Teachers \_\_\_\_\_ Librarians \_\_\_\_\_ Principals \_\_\_\_\_ Administrators \_\_\_\_\_ (circle all that apply)

Grades taught \_\_\_\_\_

Subjects taught \_\_\_\_\_

Please describe the key skills and/or topics the program will address. To glean ideas for program topics, view our list of upcoming open registration programs online at [www.metmuseum.org/educatorprograms](http://www.metmuseum.org/educatorprograms).

### Workshop Format and Fees (pricing for groups of 15–25 participants)

- \_\_\_\_\_ Mini-Workshop:  
One and one-half hours of instruction (does not include materials); Fee: \$350
- \_\_\_\_\_ Half-day Workshop (10:00 A.M.–1:00 P.M. or 12:00–3:00 P.M.)  
Three hours of instruction and classroom materials; Fee: \$850
- \_\_\_\_\_ Full-day Workshop (10:00 A.M.–3:30 P.M.)  
Instruction, lunch, and materials; Fee: \$2,000

*A minimum number of 15 participants are required for custom programs. Pricing is based on increments of 25 participants, the maximum one facilitator can accommodate. For a group of up to 50 educators, for example, you would need to book two concurrent workshops. All programs take place at The Metropolitan Museum of Art.*

1st choice, possible date \_\_\_\_\_ and time \_\_\_\_\_

2nd choice, possible date \_\_\_\_\_ and time \_\_\_\_\_

3rd choice, possible date \_\_\_\_\_ and time \_\_\_\_\_

*The Museum galleries open at 10:00 A.M. We can lead activities in the classroom prior to that time.*

**Please return this page to:**  
Education, Teacher Programs  
The Metropolitan Museum of Art  
1000 Fifth Avenue, New York, NY 10028-0198  
Fax: (212) 570-3972  
[teachers@metmuseum.org](mailto:teachers@metmuseum.org)